



HELP GUIDE

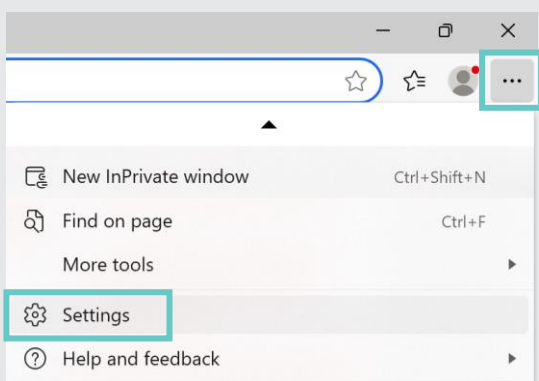
Clear the cache in Microsoft Edge

Occasionally after a PEMS system release, data may not load as expected. Clearing the browser cache should resolve this issue. The following instructions cover how to clear the cache in Microsoft Edge.

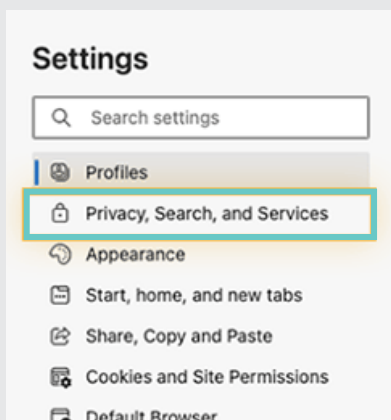
1. Open **Microsoft Edge**.



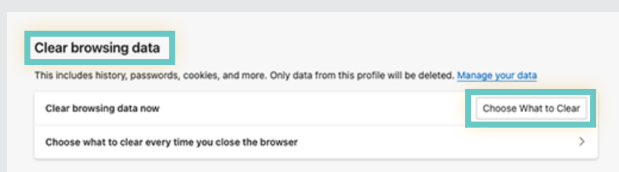
2. Click the **three-dot icon** in the top-right corner of the browser.



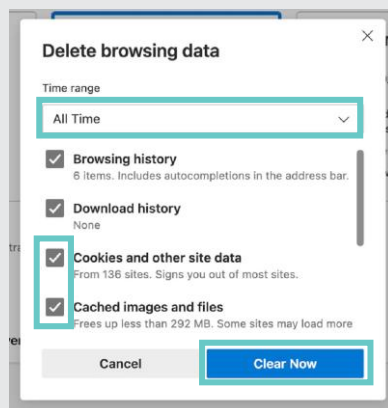
3. Select **Settings**, then click on **Privacy, Search & Services** on the left side of the page.



4. Under **Clear browsing data**, click **Choose What to Clear**.



5. Select **All Time** in the Time Range and then Check **'Cookies and other site data'**, and **'Cached images and files'** then click **Clear Now**.



6. Once you have cleared your cache and cookies, **restart the browser** and access PEMS.

For further information or support contact:

MaPS Help Desk

Office and HR Payroll enquiries
mpshelp@finance.gov.au



maps.finance.gov.au

PEMS Help

PEMS access and technical enquiries
PEMSHelp@finance.gov.au